



Subject:	Contracts Update
Date:	17 th December 2019
Reporting Officer:	Ronan Cregan, Deputy Chief Executive and Director of Finance and Resources
Contact Officer:	Noleen Bohill, Head of Commercial and Procurement Services

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report or Summary of main Issues
1.1	The purpose of this report is to: <ul style="list-style-type: none">• seek approval from members for tenders and STAs over £30,000
2.0	Recommendations
2.1	The Committee is asked to: <ul style="list-style-type: none">• Approve the public advertisement of tenders as per Standing Order 37a detailed in Appendix 1 (Table 1).• Approve the award of STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (Table 2).
3.0	Main report
	<u>Key Issues</u>
3.1	Section 2.5 of the Scheme of Delegation states Chief Officers have delegated authority to authorise a contract for the procurement of goods, services or works over the statutory limit

	of £30,000 following a tender exercise where the council has approved the invitation to tender
3.2	Standing Order 60(a) states any contract that exceeds the statutory amount (currently £30,000) shall be made under the Corporate Seal. Under Standing Order 51(b) the Corporate Seal can only be affixed when there is a resolution of the Council.
3.3	Standing Order 54 states that every contract shall comply with the relevant requirements of national and European legislation
	<u>Single Tender Actions (STAs)</u>
3.4	In autumn 2019, the Council conducted a procurement exercise (T1998) to provide catering at Belfast Castle (Lot 1), Malone House (Lot 2), The Stables Coffee Shop (Lot 3) and Belfast Zoo (Lot 4). Bids were received for Lots 1, 2 and 3 and these Lots have now been awarded but no bids were received for Belfast Zoo. The Contracts Concessions Regulations 2016 permit a direct award in the event of no bids being received in response to an advertised tender. Negotiations are underway with USEL, a social enterprise, to provide the service at Belfast Zoo. USEL have been selected as a potential service provider as they were recently awarded Lot 3 The Stables Coffee Shop and are a social enterprise, which will help assist the Council in achieving its Inclusive Growth/ Social Value aspirations. The current contract with Amadeus to provide catering at Belfast Zoo expires on the 3 rd January 2020.
	<u>Financial & Resource Implications</u>
3.5	The financial resources for these contracts are within approved corporate or departmental budgets
	<u>Equality or Good Relations Implications/Rural Needs Assessment</u>
3.6	None
4.0	Appendices – Documents Attached
	Appendix 1 - Table 1 Publically Advertised Tenders Table 2 Single Tender Actions (STA)